



The Commandery of the Bailiwick of Jersey  
of the Most Venerable Order of the Hospital of  
St John of Jerusalem Guarantee Company Limited



# Annual Report and Accounts 2015

St John  
Ambulance





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*(Front cover – The Countess of Wessex meets our Cadets)*

*(Back cover – The Countess of Wessex meets the Presidents)*

*(Inside front cover – The new Ambulance sponsored by the SullivanTrust)*

*(Inside rear cover – The Very Reverend Nicolas Frayling Dean of the Priory of England and the Islands blesses the new ambulance)*

*The Commandery of the Bailiwick of Jersey of the Most Venerable Order of the Hospital of St John of Jerusalem  
Guarantee Company Limited No.110893*

*Trading as: St. John Ambulance Jersey*

*Association of Jersey Charities Registered No.76*

*Registered Office: 14-16 Midvale Road, St Helier, Jersey, JE2 3YR*



# I THE BOARD MEMBERS OF THE COMMANDERY OF THE BAILIWICK OF JERSEY

His Excellency, General Sir John McColl KCB, CBE, DSO. CStJ.	Patron
Mrs Robin Rumboll DSJ	Dame Commander
Lt. Colonel John Pinel OStJ	Commander
Mrs Fiona Woodrow O.St.J	Deputy Commander
Mr Mark Wildman SB.St.J	Commandery Hon. Treasurer
The Very Rev. Canon Robert Key SB.St.J	Chaplain
Lady Isabella Harrison SS.StJ.	Director
Maj.Gen. C.G. Cornock OStJ (Until July 2015)	Director
Dr Andrew Brett	Director
Mr Jerry Ramsden	Director
Mr Kevin Keen	Director
Adv. Vicky Milner (From July 2015)	Director
Mr Peter Walsh SB.St.J	Secretary

2015 was an exceptionally busy year for St John, with all members from Badgers upwards undertaking an unprecedented number of events and duties. Liberation Day, 9th May, saw the Countess of Wessex, Chief President, make a flying visit to the Island, and we were delighted that our Presidents were able to meet her at Government House. Also there were our Inter Island winning competition teams including George Tidy, our Cadet of the Year, who later at the National Finals achieved the highest individual mark nationally.

The Island Games was the catalyst for a major publicity drive in 2014 which resulted in some 30 – 40 new volunteers who are already making a significant contribution to our work, and we are delighted to have them on board.

Unquestionably the Games were the major event of the year: despite lasting only for one week, the logistical work involved in planning cover for 225 events in 33 different venues with the appropriate number of ambulances and personnel was extraordinarily time consuming. The fact that our role was so successful was entirely due to the work put in by the Commissioner Operations and her team, and the unstinting support of our volunteers, many of whom took a week off work to provide the necessary cover, and put in an exceptional 1,445 duty hours.

The Island Games was closely followed by the Annual Review and we were delighted to have the Priory Dean The Very Reverend Nicholas Frayling as our Reviewing Officer and hear his excellent sermon. Following the Service he blessed the new 4WD ambulance which had been donated by the Sullivan Trust and I am delighted that the Trustees were present.

Another event was the Investiture of our Chaplain, The Very Reverend Bob Key, into the Order at Government House by kind invitation of our Patron His Excellency General Sir John McColl. Deans are busy people and it had been impossible for the Dean to be in London for any of the regular Investitures and this was an extremely special, Jersey, family orientated occasion much appreciated by all.

Public Duties still remain at the forefront of our work, and it is there that the general public have the opportunity to interact with us. Major events such as the Battle of Flowers and Jersey Live could not take place without us and it is not just the personnel who are on duty: every such event requires logistical planning, ambulance preparation – stocking the ambulances, cleaning them before and after – and without the extraordinary willingness of our volunteers to undertake all of these, we could not do the duties. The details of successes at competitions, both for our adults and our youth sector and the activities of our Badgers and Cadets are detailed in subsequent reports.

At the same time our Training Division is burgeoning: commercial courses provide a significant proportion of our income which goes to fund our all important not-for-profit courses i.e. the Carers and Young Carers courses. These are St John's major contribution to the community, helping those adults and children whose lives are severely constrained by the need to look after a family member. They are free to anyone who wishes to apply, and in my view are extremely important part of our mission. It is sad to see that they have, by and large, been discontinued in the UK.

On the financial front your Board and senior management have been reformatting our accounting system with the help of our new Finance Officer. His previous experience has enabled him to address and analyse the various cost centres, as a result of which we are now able to see more clearly where our problems lie and make the necessary changes.

Last year our Public Duties income, which includes exceptionally the Island Games, came to £53,820. Donations totalled £125,243 which together with the course fees, rents and fundraising events brought in £525,060. These numbers look very satisfactory until the expenses are totalled up and we find a small deficit for the year due in part to our not-for-profit work i.e. Carers and Young Carers courses and our annual donation to the Ophthalmic Hospital in Jerusalem. However, our operations will be undergoing a thorough review during 2016 with the aim of eliminating unnecessary expenditure.

We are continuing our policy of asking for sponsorship on a 3 year rolling basis, which is popular with most donors and relieves the pressure on our volunteer fundraisers. We are considering employing a part-time fundraiser who knows our organisation well and we hope he or she will attract some new sponsors. We are also restructuring our all important Appeals Committee which keeps St John in the forefront of a particular group of people who are generous contributors.

Turning to people, sadly I have to record the death of Senator Reg Jeune, whose wife Monica died the previous year. Like Monica, Reg was a lifelong supporter of St John and a defibrillator with a plaque in memory of them both is being erected, by agreement with the family, on the wall of St Saviour's Parish Hall, just 200 yards from their home.

On the governance front, General Cornock retired from the Board in June. Bill was first involved with St John when he became Commander under the Chairmanship of Lord Brownlow. His exceptional people skills made him an extremely valuable Board member and he continues to keep in touch. We were delighted to welcome Advocate Vicky Milner in his place: she has long had an interest in St John and her professional expertise in employment law will also be hugely helpful.

Your Board has been extremely busy this year, with our newly recruited Independent Directors taking a very close look at the way in which the business is run, and considering improvements. I am extremely grateful for their continued commitment and excellent advice despite their busy schedules.

As the end of 2015 Lady Isabella Harrison retired after 10 very hardworking years as Bailiwick/Commandery President, a role which she carried out while at the same time being Chairman of the Appeals Committee. We were able to thank her at our Christmas Reception, and now welcome Mrs Diana Mossop in her stead. The position of President brings with it a place on the Board.

Another new appointment is that of Lt Col Charles Woodrow as our Ceremonial Officer. After more than 25 years as ADC at Government House Charles is an undoubted expert in citation writing and he has therefore agreed to become Secretary of the Honours and Awards Committee as well. He brings a wealth of experience in managing Honours and Awards and we are delighted to welcome him to St John. He is currently putting the work of the Committee on a much needed professional basis.

This is my last Dame Commander's Report: after 8 years as Chairman of Council and 4 as Dame Commander I am now retiring from post. There are therefore many in St John to whom I owe a debt of gratitude for their hard work and loyal support but to name them individually would be impossible: suffice to say that without the dedicated support of the team in the office our organisation would find it hard to function efficiently, the Fellowship whose work with the Appeals Committee and the Carers courses continues to be crucial, the Presidents who bring such a variety of experience to their Divisions and Divisional Youth leaders and finally all those

members who give up their time so willingly to work for the good of St John. If I may mention one person by name, I should like to thank my Deputy, Commander John Pinel, for his constant help and encouragement over the past nine years. Without him and his quite exceptional hard work in running St John Ambulance I doubt that we would have been able to make St John the lynch pin of the voluntary sector that it is today and I am eternally grateful.

My involvement with St John in Jersey goes back 30 years to 1985 and has encompassed many different roles, including being your Chapter representative at St John's Gate since 1996. It has been an immense privilege to meet and to work with so many dedicated volunteers over the years, all with the same aim of fulfilling the mission of St John – to save lives.

*Cynthia Rumboll*

**Cynthia Rumboll DStJ**  
**Dame Commander**

## **COMMANDER'S REPORT**

Our Chairman, Mrs Cynthia Rumboll, stands down as Chairman and Dame Commander in early 2016, although she will remain an active supporter on a number of committees. It is appropriate for me to pay tribute to Mrs Rumboll, who has been an outstanding Chairman of St John Ambulance Jersey for some 10 years, in addition to holding other wide-ranging senior appointments going back over 30 years of service to St John Ambulance. Her attention to detail coupled with a broad vision and wide and relevant experience has resulted in significant improvements being made to SJA Jersey. Of special note is the strategic role she played during Jersey's transition from a 'County' of SJA UK to an independent Commandery in 2012, with its own separate legal and operational status. She has overseen the very professional approach now taken to our strategic planning, our risk management and our full range of operational and community activities. Through her endeavours, she has been largely responsible for making SJA Jersey the vibrant and solvent organisation it is today, an organisation which trains over 6% of the Island's population in First Aid each year. She is a very 'hands on' Chairman and is highly visible and well known and respected by all our 400 members, as well as by key decision makers in Jersey who might provide assistance and support to SJA. She is a formidable fundraiser and has been responsible for obtaining sponsorship and other funds for many of the major projects and initiatives we have developed, including raising £90,000 for each of two state of the art ambulances. Mrs Rumboll is an inspirational and dynamic leader and for more than 30 years has proved her dedication to voluntary service to the Island Community.

Our Chairman has mentioned the Island Games as the major event of the year and the huge amount of work it took us to recruit additional members and train them, starting back in 2014, to be able to provide that support. It is interesting, but rather disappointing that many people in our Island think, firstly, that our volunteers are paid-we are not; and secondly that SJA Jersey receives a subsidy from States, which it does not. Many public events would not take place unless St John Ambulance Jersey,

on a voluntary basis, provided the necessary first aid cover. Our turnover each year is in the region of £600,000 plus, with no States subsidy, so we have to raise that sum each year to keep going. On top of that, we give, on a voluntary basis, some 25,000 to 30,000 hours of service each year. Even by the most modest of calculations, our contribution to our Island community is in the region of £1,000,000 a year. I would like to emphasise that point, because, in common with many other Jersey charities, that contribution is sometimes overlooked, or worse, taken for granted.

We are very much part of our Island community, but we would not be able to continue to provide the services we currently provide, without public support and wide recognition of that contribution.

Our success at the SJA National Finals in Oct 2015, with our Cadet Team winning 6th place and our Badgers 3rd place, and our 2015 Cadet of the Year winning the top individual trophy is a testament to the hard work those teams put into their training and to the dedication and professionalism of our Commissioners, trainers and youth leaders. Given the size of SJA Jersey, in comparison with the UK SJA 'counties' this is an even more remarkable achievement. This success was matched in the Schools Competition. In Jersey, St Lawrence Primary School won the junior school section and Hautlieu school won the senior school section. St Lawrence went on to compete against 250 schools in the National Competition and came first in their category.

The awareness and public relations campaign we ran from July 2014 continued into 2015, resulting in more than 30 new adult volunteers and increased donations and sponsorship. The strapline for the campaign was: 'In my spare time I save lives'. The new volunteers were particularly important in preparing for the Island Games in Jersey in 2015 as it takes several months to train them to the required standard. In addition, a number of our members have successfully completed the new Emergency Transport Assistant's training. These are the volunteers who provide the crews for our 4 ambulances and the training takes over 60 hours of their voluntary time as well as an exam at the end!

I would like to pay tribute to our very generous sponsors, without whose support we would not be able to sustain our charitable objectives. In particular I am grateful to the Association of Jersey Charities, the Scotto Trust, the One Foundation, the Lloyds Bank Foundation, the Thora Trust, the Ana Leaf Foundation, The Greville Bathe and the Sir John Knott Trust for their continued support.

In the event of a major incident or medical emergency, we provide our 4 ambulances and crews, emergency first aid tents, some 50 trained first aid volunteers, as well as extra support from our Fellowship members. Unlike the UK, where additional emergency support can simply be driven in over a county border, as an Island we are more vulnerable and the support we provide is therefore invaluable.

Our Chairman, Mrs Cynthia Rumboll, has given her thanks to a number of our volunteers, Board Directors and our small office team, which I endorse. I would also particularly like to thank our Deputy Commander, Mrs Fiona Woodrow, our Operations Commissioner, Mrs Micki Swift and our Youth Commissioner, Mrs Chris Gavey, for the many hours of hard work they voluntarily give to us and for the responsibilities they take on.

On property matters, we continue to look for a new dedicated training and divisional facility in the West of the Island, but this has proved to be a long process. We are also seeking funds to allow the refurbishment of our hall at St Martin as it is nearing the end of its useful life.

In 2015, St John Ambulance Jersey trained 6,242 people in First Aid and related skills. Of these, 3,992 were adults and 2,250 were schoolchildren. The total represents about 6.19% of the population and is one of our most successful years ever. As our certificates are valid for three years, this means about 20% of the population have up to date first aid skills, which is well above the UK national average of about 3%. In addition:

- Members attended 194 Public duties in 2015 and treated 525 casualties, of whom only 61 required to go to hospital.
- In 2015 St John Ambulance Jersey members worked over 25,000 hours on public duties, training, administration and support. This is the equivalent of about 100 hours per member including adults, badgers and cadets.
- By December 2015 over 220 defibrillator units had been distributed and individuals trained in their use by St John Jersey.
- Further Care Support programmes were provided for adult informal carers at no cost to the attendees, also through the generosity of sponsors. We ran courses for Young Carers, and are working closely with the schools, to attract more Young Carers.

The successes of our training programmes reflect the very hard work and dedication given by our full time and casual trainers and our small administrative staff.

Child Protection issues remain our highest priority, with Nicky Brown as our Child and Vulnerable Adult Protection Officer. We review our Child Protection procedures at every meeting of our senior members and continue to implement a robust policy of DBS checks, risk assessments and reports.

The recruitment and training of our adult, cadet and badger members within our divisions continues to be well organised and well led. Every effort is made to improve our recruiting, with a priority to increase the pool of trained volunteers who so enthusiastically take on the large number of public duties we attend and to increase the number of Youth Leaders we have.

Our commercial training continues to go from strength to strength and to contribute a very significant part of our overall funding. We continue to be the dominant provider of first aid training in Jersey.

I would like to thank all of our members: adults, cadets, badgers, our administrative staff and, in particular, all those who take the lead in organising and running our operations and training, for their continued enthusiasm and dedication throughout the year. I would also like to thank our Fellowship, which continues to provide us with an excellent level of support and help, our Board, and our Appeals Committee. Finally, I would also like to fully recognise the huge support we get from the families of our members and our many sponsors and friends.

*John Pinel*

**John Pinel**  
**Commander**

**St John Ambulance Jersey**

## COMMANDER'S REPORT

### Operations Section Report

2015 saw a temporary increase in number of members for Operations this year after a recruitment drive in preparation for the Island Games in June. To prepare current and new members for the games, revalidation and training took place. Our ambulance crews completed their Emergency Medical Technician Qualification to bring them up to date with the new qualification released by NHQ. Advanced First Aiders and First Aiders revalidated to role, ensuring their competencies. New members received training to qualify them as first aiders within the organisation. Those members who joined and were keen to continue to volunteer have remained with the organisation and we have a strong team of competent and enthusiastic personnel.

The Island Games was a busy and interesting week; we were able to provide cover at all events requiring a first aid presence. Throughout the year we have continued to support our regular events as well as new events. This is due to the dedication of the members who have given over 25,000 hours voluntary service to train and cover events. During the year we attended 194 Events, treated 525 casualties and transported 61 to hospital.

The management team within the voluntary sector has remained the same as last year. Charles Polson continued as Clinical Governance, he concentrated his efforts on making sure that the organisation followed policies and procedures with regard to governance. All members have received up to date training in Infection Prevention Control and the equipment is audited frequently. Fiona Woodrow remains Deputy Commander however she has successfully organised competitions for the year with the support of the rest of the Bailiwick Staff and dedicated members.

Jane Allan has the task of recruiting members and keeping them. 2015 saw an increase in interest towards the end of the year and these people were ready to start the induction programme at the beginning of 2016.

During the Annual Review in July our new vehicle was blessed by the Priory Dean, The Very Reverend Nicholas Frayling. This vehicle is now in full use within the organisation and on public event. At the review Mark Jarvis received his long service medal for 12 years' service. Many members exceeded the 500 hours' mark for voluntary work last year and were awarded certificates to commend them on this. It was an enjoyable event at the church followed by a march through the town centre before award winners were invited to meet the Priory Dean at the town hall.

Members within the adult section of the organisation belong to the 2 adult units. St. Martin Division meets on a Monday evening while Mountbatten meets on a Wednesday. All members work well together when at events and there has been several opportunities for us to do so over the last year. Competition between the units is always healthy and the members were challenged at the Local competitions in February (where Mountbatten won!) and then again in July at the Outdoor competitions (where St. Martin won!) Competitions give members the opportunity to develop and learn new skills and it is a tests their abilities under pressure.

**PUBLIC DUTIES STAFF ATTENDED 194 EVENTS IN 2015  
HERE THEY TREATED 525 PATIENTS 61 OF WHOM  
WERE HOSPITALISED.**

I was fortunate enough to compete in local competitions with my daughter Natalie this year and went on to compete in the inter-insular competitions against Guernsey. We were delighted to do so well at this event bringing home all but 1 of the adult trophies. Natalie gained the highest individual score, a superb achievement at just 18 and breaking Guernsey's 12-year reign in this discipline!

In December 2015 we were asked to assist in the search for Adrian Lynch. This was a distressing time for his family and members of St. John were keen to help in any way necessary to try and locate this young man. Unfortunately, there is still no sign of him. Members worked alongside Police Officers and other professionals as part of a larger volunteer team involving volunteers from various groups. Our thoughts are with his family.

Members have relayed many stories over the year where they have used their first aid skills to help other while they have been going about their daily lives. It is important to recognise that the skills members learn within the organisation are skills that can be used at any time not just when they are in uniform. It emphasises the importance of encouraging everyone to learn first aid, you never know when you will need it.

It already looks like 2016 will be another busy year. The island is host to the Dance World Cup at the end of June, followed by the European Touch Rugby. We are still providing cover for motor sports and the regular music events and the many other events across the island. Members will be on hand at events to provide first aid cover as necessary.

*Micki Swift*

**Michaela Swift**

**Commissioner Operations**

## Youth Section Report

2015 has been a busy time for St John youth, with the current five badger and five cadets units maintaining high numbers. Having cleared waiting lists, we now have more children on a waiting list again as we are becoming more recognised and parents are recommending us.

This is a positive factor in our development but alongside this success we urgently require more parent helpers/ youth leaders in order to expand our provision. If anyone has an interest we would love to hear from you. Training is provided and we carry out your DBS checks for you.

One of the biggest changes for us is that we now only take badgers from 7 years old, this is a national directive which we have had to follow. However we tried to take on our younger children in December before the directive came in to force. Any children now under 5 years old and on the waiting list will be held until they are 7 years unless parents want to remove them and parents have been notified.

**La Moye Badgers and Cadets:** Mandy Hussey and Alan le Monnier continue to run La Moye cadets on a Monday evenings at Communicare. The badgers continue to be led by Claire Henstridge, Mary Fegan and Amanda Fitzpatrick at Communicare on a Friday night. These groups have gone from strength to strength with the 2015 Deputy Cadet of the Year James Bayliss De Gruchy the new 2016 Cadet of the Year and Deputy Cadet of the Year all coming from La Moye!

**St Marks Badgers:** Sarah and Darren Edmead continue to run this successful badger unit. Thanks to the committed efforts of husband and wife team, who already run Helvetia badgers, we have managed to keep St Marks badgers going and we are now looking at expanding St Marks to incorporate a cadet unit to run at the same time.

**MountBatten Badgers and Cadets** continues to run to full capacity, Christine Gavey runs cadets with the assistance of Trevor Le Maistre and James Le Gallais. The older cadets have taken on leadership roles within the unit and this has been a successful venture. Badgers remained busy throughout the year with Micki Swift being supported by Tracy Luce. Mountbatten badgers won the local rounds in 2015 and represented Jersey at National Finals in the October, where they placed 3rd overall in the UK!

**Helvetia Badgers and Cadets:** The cadets continue to run under the care of Sam Northern, who is assisted by Judith Alexander, Trevor Le Maistre and Bernadette Gavey. The badgers are running to full capacity, under the care of Sarah and Darren Edmead, who are assisted by Angela Gueguen. This is a very busy unit and the children undertake a lot of fundraising activities.

**St. Martin Cadets and Badgers:** Cadets are run by Jayne Bouchard and Heath Perrett. Numbers remain healthy with regular attendance. St Martin's cadets are in need of more youth leaders in order to meet the needs of the group. In 2015 George Tidy was our Cadet of the Year and he is from this unit. George also won the individual first aid trophy at National Finals in 2015, making him the top individual first aider in the UK! The badgers are led by Gillian le Miere, Brenda Sainter and Sarah Measday, who produce and deliver a range of activities and trips for their group.

**Midvale Youth** is for 14-17 year olds with training tailored to that age group. These young people have a choice of moving on to an adult operational role or a youth leader role at 18 years old. Some people choose to take on both which is commendable.

2015 has flown for George Tidy as our Cadet of the Year, attending various local St John functions and competing in the National cadet of the Year Competition. George has thoroughly enjoyed his time as Cadet of the Year and will be sad to stand down. At the end of the year we held the competitions for Cadet of the Year for 2016. The winner was Ruby Arthur from La Moye Cadets. Delphinie McCarthy is our new Deputy Cadet of the Year. We wish the girls luck in the coming year.

The 'Badger of The Year' competition also took place in December. As there is no national round to attend, the title holder will be asked to attend various St John events locally. The winner was Jayjay Mason from Helvetia. Susan Bennett from St Marks is our Deputy Badger of the Year. We wish them an exciting year in their new roles.

Catherine Gavey continues to co-ordinate the Duke of Edinburgh Award Scheme with our cadets who are working at bronze, silver and gold levels.

Other youth events in 2015 included: participation in the Swimmarathon, youth leader training days, fun days and a summer badger camp, participation in the annual reviews, supervised attendance at various duties and participation at the Remembrance Sunday Parade. Joint events in 2015 included a summer disco. At the end of the year we had our bi-annual Carol Service , which was enjoyed by all.

**We can only undertake these activities with the continued support of our dedicated youth leaders, who give their time freely to run the groups, complete the paperwork and take part in joint ventures outside of their normal meeting nights. Our leaders are all police checked and receive training in Youth Work, First Aid, Safeguarding and have regular updates annually. They also have the option to undertake food hygiene qualifications, out and about courses and residential warrants. If you would like to be involved and can offer some of your time we would love to hear from you.**

*Christine Gavey*

**Commissioner Youth**

**IN 2015 ST JOHN AMBULANCE TRAINED AND  
CERTIFIED 6242 PEOPLE IN JERSEY (6.19% OF THE  
POPULATION BASED ON 100,800 PEOPLE).**

## MARKETING AND TRAINING MANAGER'S REPORT

2015 was a busy year for the whole of the training services team based in the office at Midvale Road, who ensured all bookings made for training courses were processed in an effective and efficient manner. Certificate numbers were virtually the same as in 2014, although with less courses being run, we have seen a good number of courses running at maximum capacity.

### Marketing

Our Twitter and Facebook

([twitter.com/StJohnAmbJersey](https://twitter.com/StJohnAmbJersey) [www.facebook.com/StJohnAmbulanceJersey](https://www.facebook.com/StJohnAmbulanceJersey)) have proved to be a very popular mode of communication during the past months and are ably maintained by our Training and Marketing Co-ordinator, Kerry Moisan.

St John Ambulance has also benefitted from a good number of media opportunities through press articles, radio and television interviews, leaflet distribution and targeted mail shots.

Our First Aid Kit Audit and Replenishment Service is continuing to be popular with local businesses and organisations with a number of new clients joining the service in 2015. Through this audit service we ensure the workplace first aid equipment meets the needs of a business and ensures that the kit in situ conforms with best practice. Advice is also offered as to any additional items which may be added to the first aid box, specific for the area where the first aid box is located. James Le Gallais joined the team in 2015 to undertake these visits.

### Training Services

St John Ambulance issued a total of 6,242 certificates in 2015 (slightly less than in 2014). This was made up of 3,992 adult certificates and 2,250 Young First Aider certificates. Adult certificates are issued to all delegates who attend commercial and charitable courses, although this figure takes into consideration that delegates attending the First Aid at Work, First Aid at Work Requalification, Paediatric First Aid or Paediatric requalification course now have anaphylaxis incorporated into their course, meaning each delegate who successfully passes one of these courses receives two certificates.

Course income for 2015 to date was up on 2014, in spite of prices remaining static for the second year, due to competitive threats and high trainer costs.

The young first aider programme changed their certification process recently and now each child receives one certificate listing the individual subjects they have successfully completed. We now record the first aid training received in 2 hour sessions, as in previous years each Young First aider certificate awarded was the equivalent to 2 hours of training.

In 2015 we have seen an increase in corporate clients, businesses, clubs and associations who have taken up the offer to have one of our publicised courses tailored to meet their specific needs and delivered at either their premises or at one of our St John Ambulance venues. In 2015, 693 delegates received certificates for courses attended in this way.

We were pleased to continue with training of the Waitrose Games Makers in the early part of 2015, the Games Makers covered a variety of roles throughout the 2015 Island Games and with their first aid knowledge they were able to treat any incidents which occurred.

### New courses

2015 saw the launch of our Outdoor Activity First Aid course, co-ordinated by our lead trainer Susan Pugsley, a two day course which deals with conditions specific to leisure and sporting activities in both indoor and outdoor environments. It is ideal for people who have responsibility for taking groups of people away on outdoor activities, overseeing outdoor events on-island, or taking groups off-island. The course includes an assessment on practical skills in outdoor scenarios. Delegates attending this course also receive an Emergency First Aid at Work Certificate.

Course Type	2010	2011	2012	2013	2014	2015
First Aid at Work (FAW)	308	294	255	251	249	264
FAW Requalification	432	431	403	430	413	292
Emergency FAW	672	806	881	1126	889	889
Paediatric First Aid	234	204	323	292	363	323
AED	314	435	493	488	589	406
Moving and Handling	95	69	41	61	95	81
Anaphylaxis	439	372	505	947	1048	887

\*\* note this does not include all the courses run/certificates issued

	2010	2011	2012	2013	2014	2015
Adult Certificates	3146	3223	3473	4337	3991	3992
Young First Aider Certificates	2197	1616	2791	2239	2654	2250
Total	5343	4839	6264	6576	6645	6242
% of population	5.93% (90,000)	4.93% (98,000)	6.4% (98,000)	6.71% (98,000)	6.78% (98,000)	6.19% (100,800)

### Schools and Community Programme

Our Schools and Community Education Officer, Sarah Vivian continues to promote the training of first aid to the young people of Jersey, 30 schools taught the schools first aid programme during 2015, resulting in 2,250 Student First Aid (schools) certificates issued. Sarah has been visiting many of the schools on the

island to assess the students on their first aid skills and has even received some examples of how some students have already put these skills into practise, with one example being able to care for a total stranger in town who became unwell and required an ambulance. This young boy was thanked by the States of Jersey Ambulance team. Sarah has supported the teachers with first aid sessions at school's annual activity weeks and during "first aid in schools week", St John Ambulance members along with Sarah supported the young members of SJA to deliver a brief first aid session to other students in their school.

Jersey schools again participated in the St John Ambulance National Schools Competition 2015 and following the local round of the competition organised by Sarah Vivian in which St Lawrence Primary School won the junior school section and Hautlieu school won the senior school section. St Lawrence went on to compete against 250 schools in the National Competition which was held in Birmingham and they came first in their category.

Sarah Vivian has also supported the Prison Me No Way Charity programme, delivering a 45 minute presentation to year 6 in 30 primary schools on unconsciousness, its causes and first aid to be delivered to a casualty.

### **Mini Anne Skills Kits**

In 2015 we were delighted to have received sponsorship of £21,000 to enable us to issue all year 6 pupils with a Cardiopulmonary Resuscitation (CPR) Mini Anne skills kit, this important initiative ensures that approximately 1,000 young people take the message of CPR home and share with their parents, guardians, grandparents and siblings, a vital skill to have in the event of an emergency.

### **Defibrillators (AED)**

2015 saw a further rise in numbers of defibrillator machines purchased from us; there are in excess of 220 AED machines in situ in the island with a good number of them now being located in PAD (Public Access Defibrillator) unit outside their premises, meaning there is access to this machine 24 hours a day. Miranda McGarr was a huge support to anyone enquiring about purchasing a machine and saw all enquires through from initial call, to a satisfied client leaving with their own AED.

St John Ambulance Jersey continues to provide training in the use of and support for the maintenance of AED machines, purchased through our charity. In 2015, 406 people completed training in the correct use of AED units. Jersey is still one of the most "heartsafe" locations in the UK.

### **Care Support Programme**

With the continued generosity of our sponsors, in 2015 we have been able offer our Carers' Support Programme, free of charge to anyone who finds themselves caring for a friend, neighbour or a family member on an informal basis. These sessions are under the guidance and leadership of Lynn Bouchard, the Care Programme Leader and supported by Sarah Vivian a registered nurse. 25 adults benefitted from this programme in 2015.

The programme covers 'the role of a carer; looking after your back; understanding stress and relaxation techniques and first aid. There are also guest speakers from Social Security and The States of Jersey Fire Service.

## **The Young Carers Support Project**

This project continues to be very popular with young people, 15 young carers from secondary schools on the island have benefited from attending the sessions in 2015, also run by Lynn Bouchard and Sarah Vivian. This project runs on the same basis as the Carers' Support Programme but its delivery and content is more focussed on the needs of the young person. Recognising the need for the young carers to have the opportunity for respite, young carers are offered the opportunity to participate in a respite trip, some are organised on-island, with others being off-island (Southampton, Guernsey or London). This valuable project could not be delivered without the generous sponsorship we receive, for which we are extremely grateful.

### **Staff**

2015 saw the retirement of Peter Lozach a long standing and experienced trainer, however his vast experience is not lost to us, as Peter is continuing to help as one of our casual trainers and an assessor. Also in 2015 we saw the retirement of Jane Allan as Standards Verification Co-ordinator, again Jane's wealth of experience is not lost as she too is continuing to help as a casual trainer and assessor.

Beverley Newman joined the office staff in early 2015 and is now a dedicated and valued member of the office team.

All the staff whether a trainer, casual trainer or a member of the office staff have worked together as a great team to ensure excellent service delivery, whether running training courses or co-ordinating the course administration, without whom St John Ambulance would not be able to offer the training opportunities to the people of Jersey.

### **Looking Forward**

As a charity who receives no funding from the States of Jersey, we do rely on donations and sponsorship to ensure the continuation of some of these vital initiatives. If you would like to contribute in any way to our work, please contact the office or log onto our website [www.stjohnambulancejersey.com](http://www.stjohnambulancejersey.com) and go to the 'Donate now' page. All monies raised stays in Jersey for the exclusive benefit of the people in Jersey

With new courses included in the 2016 commercial brochure it is our aim to increase the number of people receiving training either as an individual, through our existing corporate clients or through new corporate relationships.

For our community training the emphasis will be to reach new groups in our community by offering courses targeted at meeting their needs.

All with our charitable aim of increasing the number of people able to administer first aid to the population of Jersey.

*Wendy Buckley*

**Wendy A Buckley**

**Marketing and Training Manager**

## APPEALS COMMITTEE ANNUAL REPORT 2015

The Appeals Committee income has been reduced this year by other charities holding conflicting events on our dates, causing us to cancel the Bridge Tea in January due to low ticket sales.

Fifty people attended the Summer drinks party kindly hosted by Mr & Mrs Richard Miles at Seafield House, Millbrook, again challenged by another charity event on the same evening. It was enjoyed very much by our loyal supporters, we served canapés and wine in this beautiful garden in the evening sunshine, raising a total of £1100.00.

Our popular Bridge Lunch event at the RJA&HS raised a total of £2520.00 attended by over 100 people, including the raffle which raised a profitable £593.00. Our total for the year was £3642.00.

I would like to thank the Fellowship and the Appeals Committee Team for setting up and helping to man our events and the H.Q. Office Staff for all their help in preparing invitations and posting invitations.

We have a busy year booked for 2016 with several open gardens plus the November Bridge Lunch where we will continue to raise awareness about St John Ambulance here in Jersey.

*Bridget Towers*

Appeals Committee Chairman



**BY DECEMBER 2015 A TOTAL OF 220 DEFIBRILLATORS  
HAD BEEN DISTRIBUTED IN JERSEY AND INDIVIDUALS  
TRAINED IN THEIR USE BY ST JOHN JERSEY.**

2015 has been another busy and successful year for the Fellowship members.

We have supported our uniformed members on every occasion including competitions, public duties and barbeques. We have distributed leaflets to Sports Centres and Parish Halls. Members helped at care courses and fundraising, and not forgetting duties at the Island Games which was very exciting.

## **Fellowship Social Events**

We started the year with a fish and chip supper, the Liberation Party, The Classic Car Club outing and of course the Christmas party. A special outing to the Zoo was very well received and a good party attended. All of these were a great success and the social committee are to be congratulated on a varied programme. We have started a new games afternoon once a month at St Martin Hall, where much fun and laughter is in evidence; we enjoy games of our childhood.

**Congratulations** to Margaret Talbot receiving her Gold 4th Service Bar, Doug Hall also received his 1st Service Bar. Peter King received the Fellowship Trophy for his work as our treasurer.

I was also delighted to receive my Long Service Medal.

I would like to end by thanking the Management Committee and Sub Committee for the way they have carried out their duties.

Throughout the year all the work and effort has resulted in 3,200 hours of duty not including social event hours.

*Barbara Carter*

**Fellowship President**

## YOUTH AWARDS 2015

### Super Badger Award

Andrew Bertram	St Martin
James Bertram	St Martin
Katie Bishop	Helvetia
Ocean Brown	Helvetia
Danny Fernandes	Mountbatten
Jessie Freitas	St Martin
India Henstridge	La Moye
Caoimhe Le Ber	Helvetia
Chloe-May McLinton	St Martin
Timothy Measday	St Martin
Bertram Simmons	Mountbatten

### Grand Prior Cadets

Kelsey Hart	La Moye
Tom Hughes	Helvetia
Evie Le Breton	La Moye
Amy Sainter	St Martin
George Tidy	St Martin

### Duke of Edinburgh - Bronze Award

Charis Bohan	Mountbatten
Emily Le Gallais	St Martin
Cheyenne Moody	Mountbatten
Daniel Talbot	St Martin
Lucy Willis	Mountbatten

### Duke of Edinburgh - Silver Award

Celia Drew	Helvetia
Amy Sainter	St Martin

### Duke of Edinburgh - Silver Award

Celia Drew	Helvetia
Amy Sainter	St Martin

### 50 Hours Certificate

Kelsey Hart	La Moye
George Tidy	St Martin

### Promoted to Cadet Sergeant

Ruby Arthur	La Moye
Lucy Willis	Mountbatten

IN 2015 ST JOHN AMBULANCE JERSEY MEMBERS  
WORKED OVER 25,000 HOURS ON PUBLIC DUTIES,  
TRAINING, ADMINISTRATION AND SUPPORT.



## OVERVIEW OF FINANCIAL STATEMENTS FOR THE TWELVE MONTH PERIOD ENDED 31 DECEMBER 2015

I am pleased to present the financial statements for the third full year for the Commandery. Although at face value these look to show a deterioration in performance compared to 2014, the previous period benefitted from the inclusion within the income figure of a significant donation for a new ambulance and support vehicle. As I shall explain below an increase in fees from First Aid Training and a reduction in what I have previously highlighted as a number of one-off costs combined to produce a favourable trend in underlying performance.

Income from Training was the stand out performer in 2015 increasing by 13% to a record level of £275,896 and bears testament to the hard work by Commandery staff in promoting our training courses. Income from Public Duties also showed a healthy increase from £41,277 to £53,820 thanks largely to the commitment of our volunteers in ensuring full coverage at events during the Island Games.

The other main source of income for the Commandery is donations which at £125,243 were significantly below the level achieved in 2014. However as mentioned above the latter included amounts of £114,520 that had been raised specifically to finance the cost of a new ambulance and support vehicle.

Medical Equipment Sales represent amounts from new defibrillators which were below the record level in 2014 but with the associated cost of these included in expenditure the impact from a net surplus/deficit perspective is neutral.

Just a couple of final comments on items within the Incoming Resources is that the Rent in Other Income is treated on an Accruals basis. Finally, while the Unrealised Gain on Investments is almost half that reported in 2014, considering the overall poor performance of global investment markets during the year it supports the conservative strategy that our investment manager, Cazenove, followed together with its expertise in navigating the adverse conditions that persisted for much of the 12 month period, and indeed which have continued into the early part of 2016.

Overall Total Incoming resources for 2015 were £525,060, over 17% lower than 2014, but adjusting for the amounts raised from donations for the new vehicles and defibrillator sales the underlying trend was actually an increase of 11% which was an encouraging performance.

The two main components of our cost base remain Salaries and Headquarters & Office expenses. As I mentioned in my report last year the difficulty in keeping these under control, particularly the former, remains a cause of concern. Initiatives are under way to tackle the continuing trend of a rising wage bill although, in the current year, these are unlikely to be reflected in an immediate improvement in costs.

There were some exceptional one-off costs in 2014 relating to the necessary refurbishment of the fire escape at Midvale Road (shown within Property Repairs), legal expenses, new uniforms and the initiation of the communication and awareness program which were not repeated in 2015 which has led to a reduction in both HQ and Office Expenses and Training and Related Costs. The lower number of new defibrillators installed during the year is the reason for the significantly lower expenditure on medical equipment.

A final point to note is the jump in Depreciation from £25,366 to £31,519 reflecting the full year impact of the new vehicles added to our fleet during 2014.

Total Expenditure in 2015 was £554,732, which represents a 14% year-on-year reduction on 2014 and one of 8% adjusting for the lower defibrillator deliveries.

The net result for 2015 was an increased net deficit of £29,672. While it is a little disappointing to report such a continuing trend, not only is the underlying performance better than in 2014 but the Board continues to pursue various initiatives with the objective of returning this to surplus in the future.

This deficit has reduced our Net Assets slightly by 1.5% to £1,894,643 although such a figure continues to reflect a strong financial position. Notwithstanding this deficit it is pertinent to highlight that there has been no deterioration in the Commandery's liquidity.

In this respect it is also relevant to mention that in February 2015 the Board resolved a policy for as far as possible to maintain liquid reserves of one year's turnover plus fund's set aside for property development. This is demonstrated by the amounts in the balance sheet represented by the investments, held in a portfolio managed by Cazenove, and balances held with our bankers of £531,228 as at the year end.

Finally the Restricted Funds shown in the balance sheet represent amounts that have been pledged specifically for property development and salary costs.

*Mark Wildman*

Mark Wildman  
Hon. Treasurer

## BALANCE SHEET AS AT 31 DECEMBER 2015

	Note	2015 £	2014 £
<b>FIXED ASSETS</b>			
Tangible Assets	2	851,223	884,791
Investments	3	514,452	509,584
		<u>1,365,675</u>	<u>1,394,375</u>
<b>CURRENT ASSETS</b>			
Stocks		5,298	6,058
Debtors		14,304	22,909
Cash at bank and in hand		531,228	529,497
		<u>(21,861)</u>	<u>(29,524)</u>
Creditors			
Amounts falling due within one year			
<b>NET CURRENT ASSETS</b>		<u>582,968</u>	<u>528,940</u>
<b>NET ASSETS</b>		<u><u>1,894,643</u></u>	<u><u>1,923,315</u></u>
<b>FUNDS</b>			
Unrestricted funds		1,785,081	1,812,732
Restricted funds		109,562	110,583
<b>TOTAL FUNDS</b>		<u><u>1,894,643</u></u>	<u><u>1,923,315</u></u>

The financial statements of The Commandery of the Bailiwick of Jersey of the Most Venerable Order of the Hospital of St. John of Jerusalem Guarantee Company Limited were approved by the board of directors and authorised for issue on 9th June 2016. They were signed on its behalf by:

*David Le Quesne*

Director (Knight Commander)

*John Pinel*

Lt.Col. John Pinel  
Director (Commander)

These summarised accounts are extracted from the full accounts, copies of which will be available on request from our headquarters at Midvale Road.

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2015

1 January 2015                      1 January 2014  
– 31 December 2015            – 31 December 2014

### INCOMING RESOURCES

#### Charitable Activity Income

First Aid Training	275,896	244,054
Public Duties	53,820	41,277

#### Donations, Gifts and Legacies

General Donations	125,243	232,731
Appeals Committee	3,800	10,273

#### Return on Investments

Investment Income	–	–
Bank Interest	945	2,094

#### Other Income

Rent	26,951	26,075
Medical Equipment Sales	19,214	63,762
Realised Gain on Investments	–	–
Unrealised gain on Investments	4,868	9,584
Miscellaneous	14,323	3,884

<b>Total Incoming Resources</b>	<b>525,060</b>	<b>633,734</b>
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### RESOURCES EXPENDED ON

#### Charitable Activity:

Training and Related Costs	21,640	52,510
Uniforms, Badges and Medical Equipment	34,813	87,850
Public Duty Costs	6,784	6,707
Vehicle Expenses	9,826	11,893

#### Associated Costs:

Salaries	310,458	289,565
Headquarters and Office Costs	111,692	119,368
Property Repairs	–	24,193
Central Management Charge	15,000	15,000
Depreciation	31,519	25,366
Donation (Ophthalmic Hospital)	13,000	12,000

<b>Total Resources Expended</b>	<b>554,732</b>	<b>644,452</b>
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#### Unrealised Gain on Revaluation of Investments

	–	
<b>Net (Deficit)/Surplus for the period</b>	<b>(29,672)</b>	<b>(10,718)</b>

These summarised accounts are extracted from the full accounts, copies of which will be available on request from our headquarters at Midvale Road.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2015

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## 1. Basis of Preparation of the Financial Statements

These financial statements cover all operations of the Commandery of the Bailiwick of Jersey of the Most Venerable Order of the Hospital of St John of Jerusalem Guarantee Company Limited – trading as St John Ambulance, Jersey (the “Commandery”) for the year ended 31 December 2015.

The Commandery, trading as St John Ambulance, Jersey, with the Association of Jersey Charities Registered No:76, is responsible for its own financial affairs as a charity carrying out the Order’s mission in Jersey.

## 2. Fixed Assets

Company	Land	Freehold Properties	Motor Vehicles	Assets under Construction	Total
Cost or valuation	£	£	£	£	£
At 1 January 2015	325,000	546,923	254,926	91,623	1,218,472
Additions	–	–	–	–	–
Disposals	–	–	(61,527)	–	(61,527)
Transfer	–	–	89,573	(91,623)	(2,050)
At 31 December 2015	<u>325,000</u>	<u>546,923</u>	<u>282,972</u>	<u>–</u>	<u>1,154,895</u>
<b>Depreciation</b>					
At 1 January 2015	–	139,873	193,808	–	333,681
Charge for the year	–	10,939	20,580	–	31,519
Disposals	–	–	(61,527)	–	(61,527)
At 31 December 2015	<u>–</u>	<u>150,812</u>	<u>152,861</u>	<u>–</u>	<u>303,673</u>
<b>Net book value</b>					
At 31 December 2015	<u>325,000</u>	<u>396,111</u>	<u>130,111</u>	<u>–</u>	<u>851,222</u>
At 31 December 2014	<u>325,000</u>	<u>407,050</u>	<u>61,118</u>	<u>91,623</u>	<u>884,741</u>

The properties comprise the St. John Ambulance Jersey Headquarters in Midvale Road, St. Helier and the Hall in St. Martin, which is used mainly by Training Services. Both properties are freehold.

## 3. Investments

Listed investments, carrying value (market value) at year end	£ 514,452
Historical cost at year end	509,584
Unrealised gain for the period	<u>4,868</u>

## **INDEPENDENT AUDITOR'S STATEMENT TO THE GUARANTORS OF THE COMMANDERY OF THE BAILIWICK OF JERSEY OF THE MOST VENERABLE ORDER OF THE HOSPITAL OF ST. JOHN OF JERUSALEM GUARANTEE COMPANY LIMITED**

We have examined the summary financial statements for the year ended 31 December 2015 which comprises the Statement of Financial Activities, the Balance Sheet and the notes 1 to 3.

Our work has been undertaken so that we might state to the Commandery's guarantors those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Commandery and the Commandery's guarantors as a body, for our audit work, for this report, for our audit report, or for the opinions we have formed.

### **Respective responsibilities of directors and auditor**

The directors are responsible for preparing the summary financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to report to you our opinion on the consistency of the summary financial statements within the Annual Report with the full annual financial statements and the Directors' Report.

We also read the other information contained in the Annual Report, and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the summary financial statements.

We conducted our work in accordance with Bulletin 2008/3 issued by the Auditing Practices Board. Our report on the Commandery's full annual financial statements describes the basis of our opinion on those financial statements.

### **Opinion**

In our opinion, the summary financial statements are consistent with the full annual financial statements of The Commandery of the Bailiwick of Jersey of the Most Venerable Order of the Hospital of St John of Jerusalem Guarantee Company Limited for the year ended 31 December 2015.



**Deloitte LLP**  
Chartered Accountants  
St Helier  
9 June 2016





**St John**  
Ambulance



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